

**ANNUAL GENERAL MEETING**  
**Notre Dame**  
**SATURDAY 20<sup>th</sup> November 2021 1-2pm**

**MINUTES**

Attendees: Tomaso Spingardi, Cleo El Shwarby, Pavla Alchin, Catherine Peters, Yoko Fan, Mark Bowden, Laurence Markantonis, Olivia Coghill, Hannah Charalambous, Danielle Gibbons, Paul Prowse, Zoran Trajkovic, Sarah Gellner, Jyothi Menon, Jon Peters, Elias Giulivi, Lucy Underhill, Marcel Ricuad, Maxine Ansine, Cassie Raine, Dagmar Morton, Maria Power, Judith Robinson, Nigel Tudman, Daniella Baker, Tanya O’Callaghan

Guest: Geoff Harniess

	Notes	Action
1. Welcome	Members of the board introduced themselves and explained the purpose of the meeting.  In particular the fact that many of those with key positions will be leaving CYM in the next year or two and we need a succession plan	
2. Apologies for Absence	Ralph Dew, Christine Bissatt, Sally Kelly	
3. Minutes from AGM on 28th October 2020		Minutes accepted as accurate They will be on the website soon, although every parent has received a copy.
4. Matters arising	none	
5. Chair's Report	In the absence of a current chair Nigel to present a quick summary. Due to the pandemic there has been much less going on but we have been coordinating with Elisabeth and taking photos of the activities that have taken place. We’ve had a lot of change over the time of the pandemic in terms of young people and parents leaving. Now we are back and have successfully re-established the ND canteen. This is our main fund raising activity - but we need new volunteers for the canteen and for the friends other activities so please do get involved.	

<p>6. Finance Report</p>	<p>Because of COVID the income was much lower than usual - just under £2,600 compared to the previous year of nearly £14,000. The total income we did get partly came from regular donations, which added up to £1,291.21 During the past year, Laurence has managed to work through and submit four years of gift aid rebates, which added up to £1,292.47. Much more of these have been dealt with since, bringing in a further £647.00 that just missed the end of the financial year as it came in at the end of September. Thanks to Laurence's relentless work FCYM has received an overall total of £5,500 of rebates over 2 financial years.</p> <p>In the past, part of our fundraising has been to fund printing Upbeat magazine but as this is now online those costs are no longer there. Currently we have agreed to fund a professional standard cymbal set to go with the drum kit that we bought in 2018. We also pay for servicing and repair of many of the instruments.</p> <p>We also raise money through connections with companies who make regular donations like Gail's and Ole&amp;Steen Bakeries. We need to keep this knowledge and those links going when we move on.</p>	
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<p>7.Reports on FCYM activities (Canteen, other fundraising photography)</p>	<p>Canteen- This is now back up and running this term in Notre Dame. We have a rota of parents helping make and sell sandwiches and cakes. Its going well but not up to previous levels of sales. So we need to promote the canteen and of course we always need new parents to support with making and selling.</p> <p><b>Fundraising- all other</b>  Cake sale - there is one on the last week of term CD/ books/ music/ - we had a sale last week in order to shift a lot of older stock to make way for fresh donations. There appears to be less interest in CDs and DVDs now.  Any other ideas welcome</p> <p><b>Photography</b> - we need a team of people to photograph lunchtime concerns and other events to include in Upbeat and on social media to publicise what CYM provides. If anyone is interested in getting involved let Nigel know.  There are two cameras in the office for this use. We can support you to get a DBS check - essential for photographing students.</p> <p>Open Days - Judith - we will have three open days. Two in Jan and one in Feb. We will need up to 20 volunteers on each day to greet parents , do tours, help with refreshments etc. Its really important parents are involved as it definitely encourages people to want to apply.</p>	
<p>Update from Geoff Harniess</p>	<p>Geoff thanked the friends and underlined the importance of the fundraising work they do, as well as the promotion of CYM. He urged people to get involved.</p> <p>The main news is about the re-organised gala concert as a celebration of 50 years of CYM and 70 years of the LSSO that should have happened last year. Information will be going out to parents soon, it was going to be moved to January but with the worries of a further cancellation due to the pandemic will be moved to later in the year.</p>	

<p>9. Nomination of Officers for 2021/2022</p>	<p>Chair - Tomaso Spingardi put himself forward, seconded by Judith  Vice chair - Judith and Nigel were put forward as joint vice chairs.  Hon sec -  Treasurer - Maria Power will continue in this role for one more year  Membership secretary - Dagmar Morton  Canteen co-ordinator - Dagmar Morton  Minutes - Sally Kelly</p>	
<p>10. Volunteers for Committee for 2021/2022</p>	<p>Apart from the roles above we need volunteers to join the FCYM committee to discuss and plan our activities, we meet each term in Notre Dame canteen. The next meeting is scheduled for 15 January 2022 at 10.30am, all welcome.</p>	<p>Please come forward if you wish to put yourself forward for any roles now or in the future or want to join a fundraising committee</p>
<p>11. Any Other Business</p>	<p>Thank you to Laurence Markantonis, Dagmar Morton and Sarah Parish for their continued support after their children have finished at CYM.</p> <p>Thank you to Lynda's junior choir and the other student performers before and after the AGM.</p>	

14/12/21