

## FRIENDS OF THE CENTRE FOR YOUNG MUSICIANS

### Minutes of the ANNUAL GENERAL MEETING held at NOTRE DAME SCHOOL HALL, SATURDAY 13 October 2019 at 1pm

Attendees: Orli Togeve, Sam Hayden, Shu Khnum, Marc Owen, Ingrid Lunden, Alex Boyd, Paul Bigmore, Kate Hoskins, Chris Murray-Hayden, Wendy Pearce, Jen Grenside, Saori Shimada Whiting, Annabel Kitson, Fagun Shah, Jumoke Olawore, Berenice Levenez, Catrion Patel, Jade Olomoofe, Adrian Lightly, Edward Simpkins, Cynthia Stephens-Himonides, Lydia Shamrakov, Dory Aram, Mariam Wilson, Catharine Robbins, Emma Calder, Julian Cripps, Heather Lodder, Evangeles Himonides, Maria Power, Veronica Lim, Julia Nekhanko, Irina Porter, Van Quan, Mei Mei Ng, Melody Rahnama.

	Notes	Action
	The event opened with student performances, including the CYM djembe drumming group led by tutor Chris Pott.	
1. Welcome	The Chair Christine Bisatt opened the meeting at 1.15pm, and particularly welcomed the new families whose children had joined this September.	
2. Apologies for Absence	Susie Pandit Chan, Laura Farrelly, Robert Bevan , Fran Joseph, Asad Ahmed, Algene Nanning, Kieran Minshull, Marie Minshull, Julita Karel, Jo Tissier, Vanessa Letts, Adeline Chan, Karen Nyarko, Simon Bendell, Peter May, Judith Robinson.	
3. Minutes from AGM on 30 September 2017	It was noted that Carla Buckley had taken over as Minutes Secretary from Alison Higgs.	Minutes accepted as accurate
4. Matters arising	none	
5. Chair's Report	<p>Christine Bisatt thanked today's performers, their tutors and parents for the concert and the contribution they all make to CYM. She also thanked Geoff Harniess and all the CYM staff.</p> <p>Thanks to:</p> <ul style="list-style-type: none"> <li>• All the parents who volunteer to make sandwiches and serve in the café as well as the current committee members:</li> <li>• Vice Chair Sarah Parish; Treasurer Adeline Chan; Trustee &amp; FCYM fundraiser Laurence Markantonis,</li> <li>• Dagmar Morton, Canteen and Subscribing Friend Coordinator; Nigel Tudman, photography &amp; Upbeat Co-Editor distribution; Judith Robinson, Open Day Coordinator; Alison Forbes, Honorary Secretary; Ralph Dew, Music Sales Organiser; Nicy Roberts &amp; Nigel Tudman, Editor-in-Chief &amp; Co-Editor of Upbeat; and Cleo El Shwarby for last year's Canteen Coordination.</li> </ul> <p>It was noted that Treasurer Adeline Chan has asked for someone to support her with weekly finance.</p>	<p>Chair's Report to be placed on the website.</p> <p>New FCYM volunteers to make themselves known.</p>

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<p>6. Finance Report</p>	<p>As Adeline Chan had had to send apologies. Laurence read the Finance Report out on her behalf.</p> <ul style="list-style-type: none"> <li>• FCYM currently has balances of £20,000 and no debt</li> <li>• With Cake Sales and concert refreshments, the Friends Canteen generated a record net £8,000 (after costs)</li> <li>• Other key contributors were CD &amp; Music sales and ongoing generous donations from a range of supporters</li> <li>• FCYM made a small profit in 2017/18. This will be increased when a Gift Aid application is made.</li> <li>• Accounts are drawn up on a cash basis. Our main purpose is not to make a profit but to support CYM.</li> <li>• Funds are put towards the costs of producing Upbeat magazine each term. In addition, we purchased £5.7k of musical instruments and accessories for CYM</li> <li>• FCYM was also able to support CYM and students with £10,000-worth of combined donations during 2017-2018</li> </ul>	<p>Finance Report will be placed on the website</p>
<p>7. Reports on FCYM activities (Canteen, Upbeat &amp; fundraising)</p>	<p><b>Canteen:</b> Thanks to all the parent supporters.</p> <ul style="list-style-type: none"> <li>• Happy to consider extending the range of food offered – especially healthy options. However there is a need to balance this with the time taken to go to different suppliers.</li> <li>• Volunteers always needed!</li> </ul> <p><b>Upbeat:</b></p> <ul style="list-style-type: none"> <li>• Published each term. A new team is being put together to take photos and help with articles covering all the activities that the CYM students are involved in.</li> <li>• Back issues available on the website</li> <li>• The magazine goes to all FCYM families, students' schools, Music Hubs, Sponsors, CYM patrons, Subscribing Friends and other CYM Supporters plus a range of music shops and libraries around London.</li> <li>• Volunteers needed for photography etc.- need DBS (which Elaine in the office can sort out free of charge)</li> </ul> <p>Also volunteers to help with editing as well as stuffing envelopes etc. 3<sup>rd</sup> November next issue: help with putting the magazine into envelopes will be needed that morning. Want to get copies into music shops etc. – so if parents can spread the word A parent asked for clarification on DBS – needed for photographing and chaperoning but not for the canteen</p>	<p>Ideas / volunteers to Sarah and Dagmar (Canteen) and Nigel (Upbeat)</p>
<p>8. Report by Geoff Harniess, Head of CYM (London)</p>	<p>Thanks to Christine and the team. Support from friends financially and in all other ways is invaluable. 2020 is CYM's 50<sup>th</sup> anniversary year. Build up to a big anniversary concert in June 2020 (details and date to be confirmed nearer the time). The LSSO will also be 70 in</p>	<p>Report will be placed on the website</p>

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	<p>the following year – so their 3 concerts in the 2020/21 season will also be celebratory.</p> <p>Need help to get in touch with alumni and families.</p> <p>50<sup>th</sup> Birthday plans will be launched in January 2019.</p> <p>There is already some filming going on.</p> <p>The Guildhall School, which CYM is part of, is now the UK's biggest provider of Under-18 music education.</p> <p>Review of all services including CYM will be going ahead next year. We need parents and children to shout about what CYM offers.</p>	
9. Nomination of Officers for 2018/2019	<p>Chair – Christine Bisatt</p> <p>Vice chair – Sarah Parish</p> <p>Hon Secretary – Alison Forbes</p> <p>Treasurer – Adeline Chan</p> <p>Membership secretary – Dagmar Morton</p> <p>Minutes - TBA</p> <p>Heather Lodder nominated all committee members</p> <p>Jumoke Oluwore seconded</p> <p>Officers agreed.</p>	Minute taker volunteers to make themselves known to Christine.
10. Volunteers for Committee for 2018/2019	Christine invited people to come forward at any point.	
11. Any Other Business	None. Meeting closed 13.50	